NORTHERN ONTARIO SCHOOL OF MEDICINE
École de médecine du Nord de l’Ontario

MINUTES OF
BOARD OF DIRECTORS
Wednesday, March 18, 2009
4:00 pm to 6:00 pm

MULTI-SITE TELE/VIDEO CONFERENCE
West – Room 6022 in ATAC Building
East – Room 215 NOSM Building

Honorary Members:
Frederick F. Gilbert
Robert Bourgeois
Roger Strasser
John Augustine
Jackie Dojack
John Whitfield
David Harris
James Taylor
Maureen Lacroix
William McMullen
Claire Perreault
Sheila Cote-Meek
Austin Hunt
Jim Gordon
Lou Turco
Arie Hoogenboom
Ron Chrysler
Liliane Beauchamp
Fabien Hebert
Jean Anawati
Tyler Christie
Dermot McLoughlin
Neil MacOdrum
Derek Debassige
Neil McLeod
Peter Hutten-Czapski

And by invitation:
Marc Blayney, Senior Associate Dean East
Joel Lanphear, Senior Associate Dean West
Ken Adams, Associate Dean Administration
Joe Lipinski, Director of Finance
Kim Daynard, Director of Communications
Nicole Lauzon, Executive Assistance to the Dean
Jennifer Dumont, NOSM FA Representative
Ian M. Fraser, The Fundraising Network
Gail Brescia, NOSM Manager Advancement

Absent with Regrets:
Goyce Kakegamic
Michael O’Neill
Brian Walmark
Elizabeth Moore
Tracey Ross
Gratien Allaire
Helen Cromarty
Tracy Buckler

Chair:
Frederick F. Gilbert

Secretary:
Roger Strasser

Recording Secretary:
Gina Kennedy-Hanousek

Present/Apologies
Dr. Frederick Gilbert welcomed the members and guests to the Board meeting.
Special Announcements
Roger Strasser announced the following:

1- Accreditation News
NOSM has received written notification from CACMS/LCME of the committees' decision. The significant sentence was:

"The committees voted to grant full accreditation to the educational program leading to the M.D. degree at the Northern Ontario School of Medicine."

He congratulated and thanked everyone who worked so hard to ensure this marvelous achievement. He stated that Kim Daynard, Director of Communications will arrange a public announcement which will coincide with an announcement from the provincial government.

2- Canadian Resident Matching Service (CaRMs)
He stated that on March 9th the first round of CaRMS was completed. It is usual that some students are not matched and some residency program positions are not filled in the first round. This year, all NOSM students were matched to residency programs in the first round. NOSM was the only medical school in which all students were matched in the first iteration of CaRMS. This is a fantastic result and a huge credit to all the students in the NOSM Charter Class. This CaRMS match result is a very tangible demonstration of how highly our students are regarded across the country. A copy of the media release was included in the meeting materials.

1.0 Call to Order at 4:05 p.m.
The meeting was called to order. The video conference system experienced difficulties, the first 20 minutes of the meeting was teleconference only. The West noted that the sound quality was very poor and the participants on the phone had difficulties hearing the sites.

ACTION

1.1 Adoption of Agenda
The agenda was reviewed.

MOTION
2009-01

MOVED BY: John Whitfield
SECONDED BY: Jim Gordon
Be it resolved that the Agenda be adopted as amended.
CARRIED

Noted additions to agenda:
- Closed Session at the end of the meeting

1.2 Declaration of Conflict
Robert Bourgeois declared a potential conflict relating to Item 9.4.3 NOSM Foundation.

2.0 Nominations to the Board
Jean Anawati presented the following recommendations from the Committee:

MOTION
2009-02

MOVED BY: Jean Anawati
SECONDED BY: Lou Turco
Be it resolved that upon the recommendation of the Nominating Committee the Board herein recommends that Derek Debassige be appointed to the Board of Directors as a nominee from the Union of Ontario Indians with a term that will expire September 2009.

Further that in accordance with Section 18.2-3, the above person who has been elected
3.0 Information Session
3.1 First MD Graduation/Residency completion Milestone Celebrations
Kim Daynard spoke to the document entitled “First MD Graduation/Residency completion Milestone Celebrations” included in the meeting package.

4.0 Minutes of Previous meeting
4.1 Approval of the December 5, 2008
The Chair referred members to the draft minutes of the meeting of December 5, 2008 circulated in the meeting package.

MOTION
MOVED BY: Austin Hunt
SECONDED BY: Maureen Lacroix
Be it resolved that the draft minutes of December 5, 2008 of the Board of Directors be accepted as a true record.
CARRIED

5.0 Business Arising
5.1 Joint MD Degree
Roger Strasser reminded Board members of the December meeting the Board discussed the Joint MD Degree. Subsequent to that meeting, the Academic Council and both Laurentian and Lakehead University Senates have approved the award to the NOSM Students of an MD Degree of Universities.

6.0 Strategic Directions
6.1 MOHLTC
Roger Strasser informed the members of the following items:
- Sudbury Regional Hospital plans and funding are still under negotiations
- Transitional funding for Physicians is flowing.
- 2008 OMA/MOHLTC agreement – the PTCA has met with NOSM and has begun the process to develop a plan for the Northern Academic Alternative Funding Plan (AFP)

7.0 Financial Viability
7.1 Finance & Audit Committee
7.1.1 Report
Ron Chrysler spoke to the Finance & Audit Committee report included in the meeting package.
7.1.2 Review of the Financial Statements
Ron Chrysler referred members to the financial statements circulated in the meeting package.

MOTION
MOVED BY: Ron Chrysler
SECONDED BY: Neil McLeod
Be it resolved that upon the recommendation of the Finance and Audit Committee the Financial Statements for the six month period ended December 31, 2008 be approved as presented.
CARRIED
Ron Chrysler answered questions accordingly.

8.0 Quality and Effectiveness of Organization
8.1 Quality Monitoring Committee
8.1.1 Report
Liliane Beauchamp referred members to the report circulated in the meeting package. She highlighted that the Committee has approved the forming of an Ad hoc Strategic Planning Steering Committee. The question regarding sufficient clinical faculty on the ad hoc Committee would be brought back for discussion once the membership has been constituted.

9.0 Board Effectiveness
9.1 Executive Committee
9.1.1 Report
Robert Bourgeois spoke to the report circulated in the meeting package.

9.1.2 NOSM Research Aircraft update
Robert Bourgeois reminded members that discussions have been ongoing with the Board Executive Committee regarding the existing aircraft and the consideration of the purchase of an aircraft. A report on the purchase options for the aircraft will be presented at the next meeting of the Executive Committee. With regard to the prior purchase of the current NOSM Aircraft, the Executive Committee has concluded that the policies in place at the time of the purchase were followed, appropriate documentation presented and due diligence was followed.

The “Financial Delegated Authorities Policy” and the “Signing Authorizations” have since been modified and approved by the Board.

9.1.3 Relationship with NAN
Robert Bourgeois added that discussions are ongoing with NAN and First Nations regarding NOSMs Bioprospecting Research.

9.2 Report from the Governance Committee
9.2.1 Report
Jackie Dojack spoke to the report distributed in the meeting package.

9.2.2 Policy Recommendations
Jackie Dojack referred members to the two motions for consideration.

a) Departing President/Chair Mid Term

MOTION
2009-05
MOVED BY: Jackie Dojack
SECONDED BY: Austin Hunt
Be it resolved that upon the recommendation of the Governance Committee the Board herein approves the Board Policy on Departing President/Chair Mid Term as presented.
CARRIED

b) Board Meetings and Board Committee Meetings Policy

MOTION
2009-06
MOVED BY: Jackie Dojack
SECONDED BY: Arie Hoogenboom
Be it resolved that upon the recommendation of the Governance Committee the Board...
herein approves the Board Meetings and Board Committee Meetings Policy as presented.

**CARRIED**

**9.2.3 Governance Review – Questionnaire**
Roger Strasser encouraged members to complete and return the Board Evaluation Questionnaire that was circulated in the meeting package. Responses from the evaluation will be collated and presented at the Annual Retreat in May.

**9.3 Nominating Committee**

**9.3.1 Report**
Jean Anawati spoke to the report distributed in the meeting package, highlighting that the committee is working to fill the Treaty 3 vacancy on the Board. He presented the two motions for consideration.

**9.3.1 Outgoing or Retiring Members Policy**

**MOTION 2009-07**

**MOVED BY:** Jean Anawati  
**SECONDED BY:** Dermott McLoughlin  
Be it resolved that upon the recommendation of the Nominating Committee the Board herein approves the Policy on Presentations to Outgoing or Retiring Members of the Board of Directors as presented.  
**CARRIED**

**9.3.2 NOSM Board Member Nominee Form**

**MOTION 2009-08**

**MOVED BY:** Jean Anawati  
**SECONDED BY:** Dermot McLoughlin  
Be it resolved that upon the recommendation of the Nominations Committee the Board herein approves the NOSM Board Member Nominee Form as presented.  
**CARRIED**

**9.4 Advancement Committee**

**9.4.1 Report**
John Whitfield spoke to the report circulated in the meeting package.

**9.4.2 Joint Advancement Meeting**

John Whitfield referred members to the documents circulated in the meeting package. Robert Bourgeois indicated that Laurentian Board of Governors has reservations about the proposal to establish a NOSM Foundation.

The Committee will continue to provide updates on the progress of the meetings.

**9.4.3 NOSM Foundation**

John Whitfield referred members to the Creating and Organizing the NOSM Foundation Chart circulated in the meeting package. A lengthy discussion ensued. The Committee is preparing to engage the Board in a session at the May retreat.

**10.0 Build Relationships**

**10.1 Affiliation and Collaboration Agreements**
Ken Adams provided a verbal update on the Collaboration Agreements.
11.0 Other Business
11.1 Media Release
   Kim Daynard noted that the media release will be circulated to the Chair and Dr. Strasser
   prior to releasing.

12.0 Items for Information
   The following reports were included in the meeting package for information:

   12.1 Academic Council Report
   12.2 Aboriginal Reference Group
   12.3 Archives Reference Group
   12.4 Francophone Reference Group (circulated electronically after)
   12.5 Northern Passages
   12.6 November 2008 – Deans Desk (Monthly Activity Report)

13.0 Adjournment of Regular Meeting
   The open session of the meeting was adjourned. The Chair requested a motion to move
   into the closed session.

   MOTION
   MOVED BY:      Neil McLeod
   SECONDED BY:   Maureen Lacroix
   Be it resolved that the open session of the Board meeting is adjourned. The Board will
   move into the Closed Session of the meeting.
   CARRIED

   CLOSED SESSION

   All board members remained for the Closed Session immediately following the regular
   meeting. All non Board members, guests and Dr. Strasser were excused from the meeting
   room.

   1.0 Provide for Excellent Management
   Dean’s Review

   2.0 Certification of OPSEU
   The next steps document was circulated to the members for discussion.

   Adjournment
   There being no further business. The closed session was adjourned.

Dr. Frederick Gilbert, Chair                  Dr. Roger Strasser, Secretary

Approved: May 9, 2009