NORTHERN ONTARIO SCHOOL OF MEDICINE
/École de médecine du Nord de l’Ontario

MINUTES OF
BOARD OF DIRECTORS
March 21, 2007
from 4:00 pm to 6:15 pm
Room West ATAC 6022 and East MS215
Site to Site Video Conference
and Multi-line teleconference

Board Members:
East:
Judith Woodsworth
Hermann Falter
Maureen Lacroix
Austin Hunt
Ron Chrysler

West:
Fred Gilbert
Roger Strasser
John Augustine
Tracey Ross
Neil McOdrum
Elizabeth MacDougall
Seppo Paivalainen
Stephen Virherjoki
Goyce Kakegamic

Telephonic:
Jean Anawati
Helen Cromarty
Peter Hutten-Czapski
Neil McLeod
Dermott McLoughlin
Lou Turco
Michael O’Neill
Jim Gordon
Jeanne Naponse
Liliane Beauchamp
Sheila Hardy

Absent with Regrets:
Brian Walmark
Elizabeth Moore
Jeremie Larouche

Barbara Beernaerts
Amar Cheema
Debbie Lipscombe

John Whitfield
Bill McMullen

And by invitation:
Marc Blayney
Dan Hunt
Dorothy Wright
Iyo Grenon

Kathryn Needham
Gina Kennedy-Hanousek
Kim Daynard

Observers:
Brian Ross, President NOSMFA
David MacLean, designated member

Chair and Secretary:
Judith Woodsworth – Chair
Roger Strasser – Secretary

Recording Secretary:
Gina Kennedy-Hanousek

Present/Apologies
Judith Woodsworth welcomed everyone.

1.0 Call to Order
The meeting was called to order at 4:09 pm.
1.1 **Adoption of Agenda**

The agenda was reviewed. Roger Strasser spoke to the letter that was circulated prior to the meeting. He noted that this item was *tabled* for information purposes. As a result of the ratified Faculty Association Agreement by the Board on December 14, 2006, two members from the Faculty Association will be invited to the Board of Directors Meetings as observers.

The Chair welcomed Dr. Brian Ross in the West and Dr. David McLean in the East to the meeting.

**MOTION 2007-01**

**MOVED BY:** Maureen Lacroix  
**SECONDED BY:** Lou Turco  
**BE IT RESOLVED** that the Agenda be adopted as amended.  
**CARRIED**

**Amendment:** Add *tabled item 11.4 NOSMFA letter from Dorothy Wright (dated March 16, 2007) for Information only.*

1.2 **Declaration of Conflict**

Jean Anawati declared a conflict in any discussion related to his son as a student at the Northern Ontario School of Medicine.

**Welcome from the Chair**

Judith Woodsworth welcomed all to the meeting. The members on the phone noted an echo from the West participants. Visibility on the video conference was also small and unidentifiable.

2.0 **Information Session**

A warm welcome was provided to Dr. Maureen Topps Associate Dean of Postgraduate Education. She spoke to her presentation that was included in the meeting package. Dr. Topps answered questions accordingly.

3.0 **Minutes of December 14, 2006**

The draft minutes of the December 14, 2006 meeting were circulated in the package for review and approval.

**MOTION 2007-02**

**MOVED BY:** Maureen Lacroix  
**SECONDED BY:** Austin Hunt  
**BE IT RESOLVED** that the Minutes of December 14, 2007 be approved as amended.  
**CARRIED**

**Amendment:** Item 11.0 Other Business: Helen Cromarty clarified that her comments should read “She cited an incident of a student out on their recent Community Experience being out on the ice *during freeze up*.”
4.0 **Strategic Directions**

4.1 **Strategic Planning**
Roger Strasser spoke to this item. He noted that the Strategic Plan – Indicators of Success report will be an item for discussion at the May Board Retreat, including the Community Engagement and Technology platform. Other items noted included:

- A technology report was presented to the SLG and the Quality Monitoring Committee that noted an overall increase in quality over last year.
- March 24 & 25, 2007 (East) and March 31 and April 1, 2007 (West) – NOSM will hold the Interview Weekends for the 2007 intake to the MD program.

4.2 **MOHLTC – Update**
Roger Strasser noted that discussions are still in progress with the Ministry regarding operating funding for the teaching hospitals.

Two NOSM Hospitals Clinical Education Working Groups have been formed, one in Thunder Bay and the other in Sudbury. The working groups are identifying the issues which need to be addressed as the regional hospitals become Academic Health Science Centres.

A proposed framework for the payment of the physicians for academic work, an Alternative Funding Plan (AFP) has been developed. It is hoped that this will be incorporated in the OMA agreement in 2008.

NOSM will be announcing the establishment of the Dietetic Internship program with funding from MOHLTC.

Roger Strasser noted that as of April 1, 2007, 14 Local Health Integration Networks (LHINs) will assume their full responsibilities for funding, planning and integrating health care services at the local level. At the same time the MOHTLC North Regional Office will close as well as other Regional Offices across the province.

5.0 **Financial Viability**

5.1 **Report from Finance & Audit Committee**
Ron Chrysler spoke to the Finance & Audit Committee report and provided background information on the report.

He highlighted the Bursary Fund Report, noting that a request was made to Dr. Ferroni to report back to the committee on the level of student support of other medical schools. A report is expected for the next Finance and Audit Committee meeting.

Dorothy Wright answered questions from the Board accordingly.
Ron Chrysler presented the Financial Report for approval.

**MOTION 2007-03**

**MOVED BY:** Ron Chrysler  
**SECONDED BY:** Hermann Falter  
BE IT RESOLVED that the Financial Report for the eight months ended December 31, 2006 be accepted as presented.  
**CARRIED**

Ron answered questions regarding the budget accordingly.

6.0 **Quality and Effectiveness of Organization**

6.1 **Report from Quality Monitoring Committee**  
Liliane Beauchamp spoke to the report that was distributed in the package.

7.0 **Provide for Excellent Management**

7.1 **CEO Performance Review**  
Judith Woodsworth indicated that this item would be in camera.

At 5:18 pm, the Board members moved in camera. Roger Strasser and non voting members were asked to leave the room.

**MOTION 2007-04**

**MOVED BY:** Ron Chrysler  
**SECONDED BY:** Hermann Falter  
BE IT RESOLVED that the Board members move in camera.  
**CARRIED**

The members returned at 5:28 pm. The Chair noted that the Board of Directors approved the report of the Dean’s Performance Review provided by the sub committee of the Board Executive as presented.

**ACTION**

This information will be forwarded on to Dorothy Wright for action.

8.0 **Board Effectiveness**

8.1 **Executive Committee**  
Fred Gilbert spoke to the report that was distributed in the meeting package for the members to review.

He drew attention to the Discrimination and Harassment Policy that was enclosed for review and approval by the Board.

**MOTION 2007-05**

**MOVED BY:** Fred Gilbert  
**SECONDED BY:** Helen Cromarty  
BE IT RESOLVED that the Discrimination and Harassment Policy for NOSM be approved as recommended by the Board Executive Committee.  
**CARRIED**
The floor was open for questions. Dorothy Wright answered questions accordingly. It was noted that this policy and procedure provides internal mechanisms for handling complaints and addressing them at an early stage.

8.2 Fundraising Committee Report
Elizabeth Dougall spoke to this item. She outlined the Strategic Directions document for the Advancement Committee that was distributed in the package for information.

8.3 Governance Committee Report
Seppo Paivalainen spoke to the report that was distributed in the meeting package.

8.3.1 Dissolution of HRI Committee
Seppo Paivalainen presented a motion to dissolve the Health Research and Innovation Committee.

MOTION
2007-06

MOVED BY: Jim Gordon
SECONDED BY: Dermott McLoughlin
BE IT RESOLVED that upon the recommendation of the Governance Committee, the Board of Directors herein approves the dissolution of the Health Research and Innovation Committee of the Board.
CARRIED

Roger Strasser clarified that the Board’s concerns raised at the previous meeting were being addressed with Dr. Greg Ross, Associate Dean of Research.

8.3.2 Fundraising Committee (name change) and Dissolution of the Committee
Seppo Paivalainen presented the motion to dissolve the Fundraising Committee as recommended by the Governance Committee.

MOTION
2007-07

MOVED BY: Seppo Paivalainen
SECONDED BY: Jim Gordon
BE IT RESOLVED that upon the recommendation of the Governance Committee, the Board of Directors herein approves the dissolution of the Ad hoc Fundraising Committee of the Board.
CARRIED

Seppo Paivalainen presented the motion to establish a standing committee called the “Advancement Committee”.

MOTION
2007-08

MOVED BY: Seppo Paivalainen
SECONDED BY: Elizabeth Dougall
BE IT RESOLVED that upon the recommendation of the Governance Committee, the Board of Directors herein establishes a standing committee to be called the “Advancement Committee”.
CARRIED
8.3.3 Approval of the Advancement Committee Terms of Reference
Seppo Paivalainen presented the Advancement Committee Terms of Reference for approval of the Board.

MOVED BY: Seppo Paivalainen
SECONDED BY: Elizabeth Dougall
BE IT RESOLVED that upon the recommendation of the Governance Committee, the Board of Directors herein approve the proposed Terms of Reference for the Advancement Committee of the Board.
CARRIED

A motion for a vote of thanks to the members for their work on the Fundraising Committee was presented.

MOVED BY: John Augustine
SECONDED BY: Jim Gordon
BE IT RESOLVED that the Board member acknowledge the superb performance of the Ad hoc Fundraising Committee.
CARRIED

A recommendation was made to extend the meeting by an additional 20 minutes.

MOVED BY: Fred Gilbert
SECONDED BY: Hermann Falter
BE IT RESOLVED that the meeting be extended by an additional 20 minutes.
CARRIED

8.4 Nominating Committee Report
Hermann Falter spoke to this item. He referred members to the report that was circulated in the meeting package. The next order of business was to approve the nomination of Austin Hunt as the Board representative on the NOSM Pension Committee.

Austin Hunt left the room.

MOVED BY: Hermann Falter
SECONDED BY: Jean Anawati
BE IT RESOLVED that upon the recommendation of the Nominating Committee, the Board of Directors herein approves the appointment of Austin Hunt as the Board representative on the NOSM Pension Committee.
CARRIED

Austin Hunt was welcomed back into the room.

9.0 Build Relationships

9.1 Dorothy Wright gave a verbal update on the affiliation agreements. The School is continuing to work on affiliation agreements with hospitals. Currently there are 71
signed agreements.

10.0 Items for Information Purposes

10.1 Academic Council Report
The members were referred to the report that was circulated in the meeting package.

10.2 Reference Groups and Working Groups
Reports included for information.

- Aboriginal Reference Group
- Archives Working Group Report
- Francophone Reference Group that was circulated at the meeting.

10.3 Northern Passages
Distributed for information.
Roger Strasser highlighted that the February Issue of From the Dean’s Desk was included in the package for the members to review.

10.4 Canadian Medical Association Journal Article
Distributed for information.

11.0 Other Business

11.1 Media Release
The Board of Directors general meeting media release was reviewed and after modifications was approved for release. A final draft will be submitted to Roger Strasser for review prior to circulation.

11.2 Meeting Evaluation Forms
Board Members were encouraged to complete the evaluation forms included in their packages and return them to Gina Kennedy-Hanousek.

11.3 Retreat Update
Roger Strasser reminded the members that the Board retreat this year will be held in Sioux Narrows (outside Kenora) on May 10-12, 2007. More information will be sent to the members.

11.4 NOSMFA letter
Dorothy Wright tabled at the meeting a letter from NOSMFA dated March 16, 2007 for Information only.
Adjournment

MOVED BY: Fred Gilbert
SECONDED BY: Lou Turco
There being no further business, the meeting was adjourned at 6:15 pm.
CARRIED

___________________________________      __________________________________
Dr. Judith Woodsworth, Chair                       Dr. Roger Strasser, Secretary

Approved: